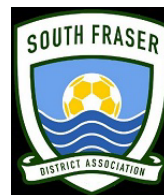


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Board Meeting Minutes

Meeting: Board of Directors Meeting
 Date: October 17, 2023
 Location: Zoom

Attendance: Bruce McCallum (Chair)SFDA Dave McEwan Irfan Rafiq (Treasurer)
Shaheem Ali. Terry Baird via phone.
 Staff: Sue Baxter Joan Pearcey
 Regrets Jay Nagra
 Absent _____
 Recorder: Sue Baxter Staff

Agenda Item	Discussion/resolution	Action Item
	Meeting brought to order at 7:05	
Agenda Additions	None	
Approval of Minutes	Minutes from September 15 need to be amended and Debbie name corrected. Shaheem wanted these minutes amended from the recording as felt biased. Lot of conversation was missed and concerns are not there.	Sue will go through the recording and amend.
Committee Reports		
Terry Baird - Correspondence	<ul style="list-style-type: none"> Nothing to report as Terry not in attendance as out of town. Bruce has nothing except Bulletins which have been sent out 	
Bruce McCallum - Chair	<ul style="list-style-type: none"> Shaheem and I met and had a really good chat. We talked about the competitions committee and some of the other duties that our District should be taking on. One of these is the possibility of new clubs. I sent a reminder to this white rock guy and he was out of the country. It sounds like he could put a rush application together. We have 10 clubs and with new bylaws from BCSA there are requirements that the clubs produce documents on demand to the district for their financial licensing with CSA and different obligations that they are supposed to be carrying out. Through these bylaws it is also implies what we should be doing as a board to follow up with these guys. So, Shaheem and I chatted about this and taking this task on this year and don't believe we have done any in the past few years. Shaheem thinks that we did ask for them and they were given to us but never reviewed. So am interested in feedback here. Shaheem was definitely interested in taking it on. Shaheem felt we could do 	



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	<p>the 10 clubs in the year. We would at least have a benchmark to follow. As of next year you need the license to be able to play in the league. We set a benchmark and then review any that we have concerns with first. We were going to borrow the language from BCSA and Bruce would have to sign the letter to the club Presidents, Secretary etc and have it sent to the Governance email. We do have the information in our constitution and clubs are supposed to have it in theirs. First step would be to make sure that they have their Charter club and have filed their Registered with the Society. Need to make a checklist and go through it. If they don't have their charter they can't play next year with the BCCSL.</p> <ul style="list-style-type: none"> • Youth District needs to receive Financial Review or Audit engagement. • Proof of filing clubs annual report. Lising of current officers and directors. • A discipline report. • A crc report and • confirmation that the books and records of the clubs are open to inspection by the Youth District Association. • Governance email works. • Email from the White Rock club requesting club application. Not sure they can come up with the number of teams required. Suggest to offer him an information session and then it is up to him. • Another thing and not sure you have seen the fact that the BCSP are requesting that the U18 and u13 Divisions be BCSP teams are reinstated. • We have the BCSA AGM coming up. Bylaw changes • Bruce has asked the question as there are only 6 board members = no answer yet. 	<p>Bruce will put together a request. And will set timeline.</p> <p>Bruce will send the BCSP email to the board members.</p>
<p>Dave McEwan/Sue Baxter - Registration</p>	<ul style="list-style-type: none"> • Uploads are done and we met the deadlines. My last upload was started on Sunday at 5:30 and report was received at 2:40 am Monday. So slow. • We found out on the emails that we got back that there can be affiliate members, and when I checked with BCSA it sounds like players can be members of two clubs. Response from the developer is. "The count for 'memberships successfully created' is for entirely new registrations being created for the district/league from an upload. The count for 'affiliates added' is the number of new team affiliations created for the upload. So this number includes the new registrations from the first count, and would include any new team affiliations added to existing registrations with the district/league. 	<p>Sue will check with Farideh.</p>



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	<p>So in this upload where there was 1 additional affiliation created vs new registrations/affiliations created - there was an individual who was already registered with the district/league prior to this upload who was a part of this upload under a new team, so a new affiliation was added to their existing registration.</p> <ul style="list-style-type: none"> • Playing down policy is not a BCSA requirement and the District has no say. TD assesses the player and then makes a decision. The club makes the decision. The kid goes out to play and there are complaints – who hears the complaint the league would have the say. So for registration for a player to play down we would need the information to keep on file. • Email for team wanting to open a bank account for a team to travel. I told them there had to be at least two signatures on the account and we send our monies to the club. Sue will go back to advise best practice is to have two parents sign. Make sure you suggest that the players are equally treated. Should never be club staff. • I have to send out a template for the Club’s board members etc to be entered so I can upload to BCSA • I received a travel permit for the BC SPL for signature for CFC Matt signed on the players sheet but didn’t sign the approval to travel front sheet. I received an email from Carina to say that Farideh would like us to sign off on the sheet. I am not prepared to do this as we don’t have the responsibility of the BC SPL. • BCSA run the program. • Medals for the BCSA BCCSL will not be doing anything for U11 – U13 – big ask for medals for price of medals. Our budget for the medals is SFDA only. Sue will supply numbers. • We uploaded approx, 12,600 Joan did 1208 coaches uploaded. Coaching registration some teams have 6 or 7 coaching staff. Discussion about putting a limit on the number of coaches. Decision not to make a limit. • No update on spring we are checking on all. Email two weeks ago saying that they hadn’t finished with programming. Sue to bring up subject on the next Admin meeting regarding 	<p>Sue will send back BCSA and tell them that BC SPL is not a district run program.</p>
<p>Competitions meeting</p>	<ul style="list-style-type: none"> • Chris was away for the BCCSL meeting. Retiring will happen. Sue’s registration. Do we have an alternate for BCSA – no maybe Bruce should be on email list. Chris should have told someone he wasn’t attending. He said he talked to Andrea the next day. He should have sent an email to say that he couldn’t attend. Are we posting minutes – no I asked if we should post and 	



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	<p>the answer was no. Maybe we should post them. They get the minutes and correspondence and the minutes are passed. We could post them as draft.</p> <ul style="list-style-type: none"> • Updated schedule for SFDA is on the website. 	Sue to send minutes to Bruce and names or clubs not attending
Irfan/Shiheem - Finance	<ul style="list-style-type: none"> • Budget amount for honorarium Shaheem thinks is \$5,300.00. Where are these going to go they were for the Board of Directors honorarium. Do we have this for jackets. Etc. They gave everyone monies at a District Breakfast. Girls didn't have anything. Stipend for meeting you show up to. We need to work out. • No need to do a cheque every month. Maybe at year end. We can come up with the math for the meetings No problem do the math. We can disburse the amount by 6 months if necessary. 	
Jay Nagra - Discipline	<ul style="list-style-type: none"> • Jay is absent. BCT Rangers all suspensions are done we were able to get additional players and game was played. 	
Shaheem Ali – Governance and Website	<ul style="list-style-type: none"> • Nothing to report. Need to connect with the clubs. • Not uploaded the CRC document but will complete and send to you. • There is quite a few housekeeping amendments for next AGM • Is it going ok. AKAL logo is not up need to pull the PUFC and replace need to change the link to AKAL and print the word AKAL 	
Action Item	<ul style="list-style-type: none"> • All accomplished. 	
CRC and Report Abuse emails	<ul style="list-style-type: none"> • No abuse line emails we don't need to have this on every month. Remove from the Agenda 	
Other Business	<ul style="list-style-type: none"> • No other business. 	
Adjourn	<ul style="list-style-type: none"> • 8:23 Irfan motion to adjourn 2nd Shaheem approved. 	

